1. **Call to Order – Amy Bocks**
	1. Meeting was conducted in person at the Phoenix Family Advocacy Center and virtually via Zoom and called to order 10:11am by Amy Bocks.

**Attendees**

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| Adam Gendreau, DCS | Stacy Rodriguez, Yavapai County Attorney |
| Amy Bocks, AZ AGO OVS | Renee Werner, MCSO Victim Services Unit |
| Erica Williams, MCAO Victim Services | Carrie Howe, ADCRR  |
| Karina Aragon, Mesa PD | Jamie Balson, LSCVA |
| Veronica Driz, AZ AGO OVS | Liesl Lang, La Frontera |
| Ryan Clark, AZ AGO OVS | Tina Ashelford, Mohave County Attorney |
| Connie Chapman, AVAA | Brooke Fulton, ACESDV |
| Laurie Kalivas, ALWAYS | Johanna Fierstein, Defenders of Children  |
| Dawn Thomas, Prescott PD | Tracey Wilkinson, Scottsdale PD Relocation Committee  |
| Heather Harpest, Defenders of Children | Patricia Young, Surprise PD |
| Amy Palmisano, La Frontera AZ | Anastasia Stinchfield, CARE 7 |
| Carla Uyeda, DPS VOCA | Susan Al-Nashi, DPS VOCA |
| Bianca Harper, ACASI | Heather Bohnet, ACJC |
| Melissa Brickhouse Thomas, Glendale PD Victim Services | Roxanne Pergeson, Navajo County Victim Services |
| Michelle Medina, Prescott PD | Becki Colon, Navajo County Attorney |
| Kristen Scharlau, CARE 7 |  |

1. **Welcome and Introductions**
	1. Skipped introductions
	2. Welcome to Carrie Howe in her now role
2. **Approval of November 2022 Meeting Minutes**
	1. Amy’s corrections in email – no additional corrections
	2. Motion to approve by Adam Gendreau, 2nd by Karina Aragon
	3. Minutes as edited were approved with majority vote
3. **Presentation form Anastasia Stinchfield and Laurie Kalivas (ALWAYS) from Community Health and Human Services Department, Care 7**
	1. Care 7’s role with the City of Tempe
	2. Care 7 Programs
		1. Victim Services, 8am-5pm
		2. Victim Services 24/7 Crisis Response Unit
			1. VOCA funded
		3. Mental Health Response Team
		4. Case Management/Veteran’s Services
		5. Youth Specialists on site on each TUHSD campus, run by Marie Gonzalez
			1. Intake assessment through website for walk-in services
		6. Trauma-Informed Care Initiative
			1. Trauma Health Program at FAC – focusing on alternative healing programs
				1. Expanded program starting at FAC in the next couple of weeks
				2. Internal assessment – starting with Victim Services and hope to expand to entire City, goal is to be inclusive
				3. Eligibility regardless of reporting to PD, regardless of time frame
	3. Respond to crisis situations, dispatched by Tempe PD
	4. PP presentation to be uploaded on ACVS website
	5. Contact info
		1. Main line 480-350-8004
		2. <https://www.tempe.gov/government/human-services/care-7>
4. **Discussion on Fee Structure**
	1. Normally takes place in January
	2. Ex Comm not recommending an increase at this time, subject to change in the future
		1. $150 for agency, $50 for individual
	3. Open for discussion
		1. Considering a 2-year registration period to make it more feasible for agencies who may be facing budgetary restrictions
			1. Yes to 2 year registration, Renee Werner and Virginia Rodriguez
		2. More info coming on website and brochure as we get closer to membership year
	4. Adam Gendreau motions to keep fee structure, 2nd by Karina Aragon
	5. No objections
	6. Keep in place for next year
5. **Legislative Priorities**
	1. Brooke Fulton, ACESDV
		1. Policy Update: We are working to gain sponsors for all bills, will be able to update soon on bill numbers and sponsors.
6. **Updates from ACESDV:**
	1. We are working with an advocate who is seeking financial assistance for car repairs for a client living in shelter who is hoping to drive to another state to be with her support system – please send suggestions to Brooke.
	2. ACESDV is conducting a Statewide Needs Assessment in collaboration with direct service providers, Tribal members, governmental employees, health departments, and survivors, among others. Our goal is to include voices from every community throughout the state to identify areas of improvement for serving survivors throughout the state. For more information, please email brooke@acesdv.org.
	3. Strategic focus is on the VOCA fix. With a 60-70% cut in funding, legal aid services will be decimated with some agencies closing. Sexual assault services will be limited, with services such as counseling and long-term support ending. Domestic violence services will be significantly impacted with some shelters closing and others eliminating programs such as legal assistance, counseling, and mobile services.
	4. We are establishing a cooperative group with legal aid partners, ACFAN, county prosecutors, and members to advocate for a $33 million one-year grant to supplant the VOCA funding cut.
	5. Policy Agenda Summary:
		1. Funding: DV funding increase to match inflation and population increases, SV funding stabilization, fix the 60-70% cut in VOCA funding.
		2. Safe & Affordable Housing: Expand lease termination options, prohibit evictions based on nuisance laws, ADOH administrative changes for housing supports
		3. Sexual Violence Response: Mandate use of Track Kit, establish right to know status of rape kits, establish survivors right to choose forensic exam provider, set aside process for criminal convictions for survivors of human trafficking.
		4. Firearms: remove gaps that allow access to guns for DV misdemeanants and allows for firearm surrenders.
7. **State Agency Coordinating Team (SACT) – Funders Reports**
	1. VRP – Ryan Clark:
		1. FY 2023/24 Funding Update
			1. Agencies will receive their FY23 second installment end of January/beginning of February. Please ensure your funding agreement has been submitted. FY24 Performance reviews have been issued in GMAN and are due February 3, 2023. If your agency is in the VRP Program and anticipates vacancy savings for FY23, please submit a budget modification request form. We encourage agencies to spend all VRP monies.
		2. Personnel changes
			1. Kennesha Jackson has left her position with the AGO. All communication regarding funding and forms should go to the VRP email. Further guidance will be provided when the position is filled.
			2. Ryan Clark has taken over the compliance program from Ms. Chapman with no changes as to the method of submission.
		3. Trainings
			1. Please refer to the Victims’ Rights Presentation schedule online for a list of dates for the winter and spring.
	2. ACJC – Heather Bohnet:
		1. Reported on the opening of Victim Assistance grant for FY24
		2. Do away priority tiers – Victims’ Committee to vote
		3. Allow request for VOCA eligible projects
	3. VOCA – Carla Uyeda:
		1. 1-year renewal for 2024 at 50-60% less from year three of previous award.
			1. This is not official they won’t have something till March of 2023. DPS may set up future meetings depending on what takes place.
			2. Contact Carla with any questions: cuyeda@azdps.gov
	4. DES – Not Present
	5. DHS – Not Present
8. **Arizona Victim Assistance Academy (AVAA) – Connie Chapman**
	1. Basic Academy set for next week is full, but continue to send to waitlist
	2. Requires 4 hours on their own and 36 hours in person – allows training to be more interactive and gives out of county trainees time to get home after last day of training
		1. Please ensure supervisors are aware of 4 hours of advocate’s prework and allow this individual time
		2. More interactive and to get out of counties home on time
	3. In April, supervisors will receive a Survey Monkey, please take 5 min to complete out for grant and make sure it is not blocked through your IT department.
	4. Planning for another in Basic Academy in August, will advertise in advance to accommodate new budgets
	5. Asked for a quick show of hands of agencies that will not be sending anyone to Basic next year due to budget cuts.
	6. Planning a one-day Leadership in Victim Services training in June. Email Connie with topics related to leading victim services programs at AVAAACADEMY@Gmail.com
	7. If your agency decides not to request training funds in your 2023-2024 VOCA amendment/application, it would be helpful for AVAA to know by February or March. Please let Connie know via email.
	8. Through the MAPP program AVAA may be able to send a trainer to those who can’t afford their travel. To inquire, send a request on AVAA website at info@azcvs.net
	9. If you are interested in being an instructor, there is a form on website AZCVS.net, click on the "Training" page
9. **Committee Reports**
	1. Executive Board Report – Chair Amy Bocks
		1. Welcome Erica
		2. If you’d like to provide any updates to the group, email any of Ex Comm info@azcvs.net
	2. Treasurer’s Report – Karina Aragon
		1. ACVS: $20659.60 – minimal changes administrative costs.
		2. AVAA: ($1935.42) – Negative balance due to training costs.
		3. Relocation: $48.75 – turned in 294 cell phones, rec’d back ~$500, locked phones (take off password) receive less money (remove password before turning in), will not send in less than $5
		4. Total: $18,772.94
	3. Vice Chair – Adam Gendreau
		1. Discussed possibility of extending ACVS membership year to 2 years. If you want to be part of the committee or have any ideas, let Adam know at adam.gendreau@azdcs.gov
		2. Include Adam in any emails you are sending regarding items that need to be added to the website, included revisions to resource lists.
		3. If you are not getting ListServe emails, reach out to Adam.
	4. Relocation Committee – Tracey Wilkinson
		1. Had a few calls from agencies requesting assistance – down to $0 and haven’t been able to fulfill requests, she researched other options with none available
		2. Kirstin has stepped aside, welcome Veronica Driz
		3. Doreen Nichols – retired from ACESDV, no longer involved with Relocation Comm
		4. Great time to collect cell phones for upcoming awareness months, businesses can also collect, lost and founds (schools, etc.) – over $10,000 collected, rec’d $2k specifically from inmates
		5. She will f/u with Adam for new contact info for members of Comm
		6. Updated application and procedures and will get to Ex Comm for review and to membership prior to next meeting
		7. Committee is always accepting new members
			1. Will update member list on ACVS website once Tracey sends to Adam
		8. If you have any other ideas for fundraising and collections, let Tracey know
		9. Inmates now have to pick from the SECC (State Employee Charitable Campaign), hard to get on the list and it is a renewal, but we can see about business applying with enough time
	5. Website Committee – Adam Gendreau
10. **New Business/Open Forum**
	1. Adam Gendreau – DCS VS changes in procedure regarding minor victims in criminal cases who are in foster care or are wards of the state in criminal cases. It will affect those agencies who oversee juvenile and misdemeanor cases. Adam has reach out to the agencies who the change will affect, but if question, please reach out to Adam.
11. **Next Meeting**
	1. Will update whether in person or virtual
12. **Adjournment –** Meeting was adjourned by Amy Bocks at 11:47am.