1. **Call to Order – Amy Bocks**
   1. Meeting was called to order at 10:05 a.m. by Amy Bocks

**Attendees**

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| Amy Bocks, AZ Attorney General’s Office | Marcy Morales, AZ DCS |
| Amy Palmisano, EMPACT | Natalie Gruner, Phoenix City Prosecutor |
| Carla Uyeda, DPS-VOCA | Robert Celaya, Maricopa APD |
| Connie Chapman, AZ Victim Assistance Academy | Roxanne Pergeson, Navajo Co Victim Services |
| Daniel Torrez, AZ Department of Corrections | Samantha Hinchey, ACESDV |
| Danielle Langel, ACASI | Tony Bidonde, Maricopa APD |
| Dorinda Johns, ACJC | Michelle Linski, US Attorney’s Office |
| Heather Bohnet, ACJC | Karee Graber, Prescott Valley PD |
| Isela Devora, Mesa City Prosecutor | Laura Mandt, Prescott Valley PD |
| Jaquel Moody, AZ Department of Corrections | James Pike, Navajo Co SART |
| Katelyn Osselaer, PHX FAC | Liz Campbell, Mesa Prosecutor’s Office |
| Kiley Schneider, MADD | Robert Swinford, AVCV |

1. **Welcome and Introductions**
2. **Approval of May Meeting Minutes**
   1. Jaquel Moody moved to approve minutes. Natalie Gruner seconded the motion. Minutes were approved unanimously.
3. **Maricopa County Adult Probation Department (MCAPD)**
   1. Robert Celaya and Tony Bidonde presented on MCAPD by correcting misconceptions about APD, its main goal to reduce crime through behavioral changes, and its mission to include building trust and empathy with victims and provide them with restorative services.
   2. Currently: 789 probation/surveillance officers; 131 supervisors/managers; 28,525 active probationers; 177 probationers with at least one opted-in victim; at least 312 opted-in victims who contacted APD last year
   3. Populations and Programs
      1. APD has several caseloads including intensive, standard, unsupervised and Minimum Assessed Risk (MARS) supervision levels
      2. There are specific caseloads for Sex Offenders, Domestic Violence, Seriously Mentally Ill (SMI), DOC Reentry and the Fugitive Apprehension Unit and Pre-Sentence and Pre-Trial
      3. Therapeutic courts include DUI, drug, Veterans’ and Transitional Youth
   4. Duties and responsibilities
      1. Auto-notification requirements include: arrests; disposition or criminal proceedings; modification/revocation of probation; termination or early termination; restitution delinquencies; and conduct that raises concern for victim safety
      2. The Victim Services Unit (VSU): processes PCNRs; connects victims with resources and information; connects victims with officers; acts as a liaison with other agencies; educates victims on the probation process and victims’ rights
      3. Probation Officers: provide auto-notification for required events; enforce restitution for probation counts or cases; ensure victim safety; provide case updates and explain the criminal justice system; and work toward the reunification of families
   5. Challenges
      1. Restitution realities: APD can only enforce restitution for counts for which the probationer was sentenced to probation; when a probationer is 2 months in arrears the APD sends a report to the court; after 4 months it’s an automatic trip to court and APD works with the victim to let victims know about proceedings and how they can make a statement or be involved
      2. Misunderstandings of APD: people often think APD has total power over probationer; only the court can revoke probation although APD can file a petition; if all other conditions are met, extensions of probation for non-payment of restitution are usually only for about a year and if it’s an individual victim the probationer is extended and placed on unsupervised probation and if it’s a legal entity victim a CRO is issued and the case is done
      3. Efforts to increase victim satisfaction: survey results show 70.4% of victims are satisfied; the primary concerns for victims include safety, leniency for probationer and restitution; VSU provides officer training (VSU is 2 hours within 90 hour Probation Officer Academy), educational materials, refresher exercises, victim survey feedback and policy changes within APD
   6. Questions/Discussion
      1. For counts dismissed by plea but restitution is ordered APD can enforce the restitution order for probationers
      2. Per Jaquel at ADC – recent case handled by Randy Udelman’s office, DOC needed a court’s authorization to collect/enforce a restitution order for which the inmate was not currently serving a sentence so perhaps that could change in the future for APD
      3. Who is responsible for providing a copy of the terms & conditions of probation? Per Tony, yes the officers know it’s allowed and the victims have the right but it may be easier to call VSU and VSU can get it to the victim
4. **CVS Executive Committee Elections**
   1. Vice Chair
      1. Marcy Morales, current Vice Chair has submitted her name for the upcoming term and no other names were put forward.
      2. Marcy Morales was voted unanimously to continue as Vice Chair for the term January 1, 2020 through December 31, 2021.
   2. Treasurer
      1. Isela Devora, Mesa Prosecutor’s Office, and Katie Osselear, Phoenix FAC, submitted their names for consideration but Katie Osselear withdrew and no other names were put forward.
      2. Isela Devora provided a brief summary of her reasons and qualifications for the Treasurer position
      3. Isela Devora was voted unanimously to act as Treasurer for the term January 1, 2020 through December 31, 2021.
5. **Legislative Updates**
   1. AZ Attorney General’s Office - If anyone has any victims’ rights legislation for the upcoming legislative session that they would like supported by the AGO, let Kennesha know in person or by email at [Kennesha.Jackson@azag.gov](mailto:Kennesha.Jackson@azag.gov).
   2. ACESDV –
      1. Katie Ares is the new policy advisor and is working on a bill package and meeting with partners and stakeholders for the upcoming legislative session to focus on: sexual violence service funding; comprehensive health education; repeal of parental rights for rapists; domestic violence and firearms. Endorsed Healthcare Rising AZ to support ballot initiative
      2. Federal legislation watch: VAWA; FVPSA reauthorization and expansion; Help End Abusive Living Situations (HEALS) Act reintroduction; DOJ Project Guardian Program re: prosecuting of individuals making false statements when trying to obtain a gun
6. **Updates from ACESDV, Samantha Hinchey**
   1. ACESDV is winding down from October events and thinking ahead to April
   2. Training: last 40-hour The Sharing Experience scheduled for December and class is full; they have finished a new victim-blaming training that is available for organizations; coalition will be setting up dates for training in the new year; suggestions for training needs will be appreciated
7. **State Agency Coordinating Team (SACT) – Funders Reports**
   1. VRP – Kennesha Jackson, Arizona Attorney General’s Office
      1. FY 2020 Funding Update: FY2020 VRP second installments will be disbursed in January 2020. VRP is also preparing for FY2021 grant period. Performance reviews will be issued mid-December. If your agency is in the VRP and your agency anticipates vacancy savings for FY2020, please submit a budget modification request form. The VRP encourages agencies to spend their full award amount.
      2. Distinguished Service Awards (DSAs): Currently soliciting nominations for the 2020 DSAs. Please share with your agency’s employees and contacts. Nominations are due Friday, January 17, 2020. Awardees will be recognized during the National Crime Victims’ Rights Week event during the week of April 19-25, 2020, in Phoenix. Victims’ Rights Education: Please refer to the AGO website for a list of upcoming trainings at [www.azag.gov](http://www.azag.gov). For more information on the schedule or to request a private presentation for your office, please contact OVSTraining@azag.gov.
   2. ACJC –– Heather Bohnet
      1. Victim Assistance Grants
         1. FY2021 The ACJC Victim Committee meets in December and will set priorities and plan to present to the commission for approval in January; anticipate solicitation to open in February
         2. FY2020 grantees – new financial reports process in place so thank you for bearing with ACJC as they review the reports
      2. Victim Compensation
         1. ACJC is developing an online application for compensation and has been working with some operational units for testing; no date on when it may be complete
      3. Other ACJC news
         1. ACJC received a federal grant for a statewide victim notification system to start with jail and ADC release notification; ACJC will reach out to partners/stakeholders for a workgroup in the near future
         2. The new Orders of Protection Portal goes live January 1, 2020 and individuals will be able to file a petition online; statewide training is available and Heather will be doing a presentation for ACVS at the January 2020 meeting
   3. DPS, Carla Uyeda
      1. FFY2020: All grant programs have transferred to Year 3 in SAGE; no contract process for year three of VOCA
      2. FFY2021-2023: anticipate opening solicitation in the spring 2020 for the next VOCA three-year grant period
      3. VOCA Fund health at the federal level
         1. In 2015 there was a rapid expansion to about $13B in the Crime Victim Fund and since then the cap for dispersal has ranged from about $2.3-$4.4B, distributed to the states by population. The current balance of the fund is about $6B and deposits have decreased
         2. DPS doesn’t know what the cap will be for 2020; if the continuing resolution continues it will be the same as FFY19 at about $2.2B but that continues to decrease the fund balance
         3. Carla can’t say what that means for AZ VOCA Year 3; DPS is using the rest of its 2017 funds and some of 2018 in Year 3
         4. The National Organization of VOCA Administrators (NAVA) is trying to have conversations on the fund issue in DC but currently stalled
      4. SACT update: Kate Lyon sent out the grant writing survey and received about 250 responses; SACT is working with OVC TTAC to come out to provide a grant writing training in January or February to be held regionally throughout the state
   4. DES – No report
   5. DHS – No report
8. **Arizona Victim Assistance Academy (AVAA), Connie Chapman**
   1. AVAA Advanced Advocate Training held November 18 went well; about 81 attendees
   2. Basic Academy will be held in January 13-17, 2020 and will be open for registration soon; AVAA working with DPS-VOCA on funding assistance; will be limited to 42 attendees
   3. The APAAC Victim Advocate Conference is scheduled for May 15, 2020 and AVAA has been asked to provide content for training; APAAC has also issued a Request for Proposals for the conference so others can submit ideas as well
   4. Leadership Training will be held in June 2020; no plans yet so committee is open for suggestions; email Connie at [avaaacademy@gmail.com](mailto:avaaacademy@gmail.com) with ideas
   5. Mobile Advocacy Training Program.
      1. Conducted the first training on November 19th at Mesa Prosecutor’s Office; shows need for onsite training not just in the rural areas; several attorneys attended the training and not likely to have done so if the training had been off-site
      2. Two more training requests have been submitted and are waiting to be scheduled
      3. Forms to request for training and to offer training services are available on the ACVS website; submit requests and applications to Connie
9. **Committee Reports**
   1. Executive Board Report, Amy Bocks
      1. 2020 ACVS meeting dates have been set; paper copies are available and the dates have been posted on the website
      2. Executive Committee has approved an increase in relocation fees of $600 accounting for $50 of 12 agency memberships for 2019/20
      3. ACJC will present on the OP Portal at the January meeting
   2. Treasurer’s Report – Amy Bocks
      1. Balances as of October 31, 2019:
         1. ACVS: $21,708.56 – Increase is due to membership dues.
         2. AVAA: $19,906.93 – Decrease is due to Advanced Academy fees.
         3. Relocation: $671.47 – no change since the last meeting
      2. Amy Bocks will coordinate transfer of Treasurer materials and initial introductory training with Isela Devora
   3. Membership/Website Committee, Marcy Morales
      1. No new renewals last 1½ months; membership stands at 29 agencies/organizations and some individuals
      2. She passed updated member roster around at the beginning of the meeting; talk to her if questions about membership
      3. Send any website postings to Marcy for job announcements, events or trainings
   4. Relocation Committee, Amy Bocks
      1. No applications submitted for payment since last meeting; Tracey Wilkinson indicates the committee has 4 pending applications
10. **New Business/Open Forum**
    1. Daniel Torrez, ADC,
       1. reported that the National Association for Victim Assistants in Corrections (NAVAC) will be holding its annual conference in Phoenix in May; typically about 100-125 attendees, primarily victim advocates in corrections; ADC will be hosting; NAVAC will do an RFP and ACVS community welcome to submit
       2. Victim-Offender Dialogue (VOD) Program went live on March 1, 2019 and has 8 pending cases; 3 cases are tentatively schedule for face-to-face dialogues in December
    2. Laura Mandt, Prescott Valley Police Department reported that the Yavapai County Coordinated Community Response Team (CCRT) has trainings and presentations available for those interested in attending; the next presentation is from Bio-One (trauma and hoarding clean-up) which has locations around the state
    3. Katie Osselaer, Phoenix FAC, announced the City of Phoenix has a mobile-based victim advocate position open working with local police department substations and with the Family Services Center, Job ID 34259; the HEAT unit also has a Victim Advocate position open
11. **Next Meeting**
    1. January 15, 2020, 10:00 a.m., Phoenix Family Advocacy Center, 2120 N. Central Avenue, 2nd Floor Community Conference Room, Phoenix, AZ
12. **Adjournment**
    1. Meeting was adjourned