



# Arizona Coalition for Victim Services (ACVS)

Meeting Minutes

**March 20, 2019**

2120 N Central Avenue, Phoenix, AZ

- I. **Call to Order:** Amy Bocks, Chair, called the meeting to order at 10:02 a.m.
- II. **Welcome and Introductions:** Amy Bocks welcomed everyone and reminded them to please sign the sign-in sheet.

Amy Bocks, AZ Attorney General	Kiley Schneider, MADD
Amy Palmisano, EMPACT-Suicide Prevention	Marcy Morales, Department of Child Safety
Brooke Fulton, NACASA	Lois Rees, Yavapai County Attorney
Cari Garrison, AZ Department of Corrections	Samantha Hinchey, ACESDV
Carolee Holbrook, POMC Volunteer	Rosa Marmolejo, Sojourner Center
Connie Chapman, AZ Victim Assistance Academy	Katelyn Osselaer, PHX FAC
Danielle Langel, ACASI	Tony Bidonde, Adult Probation
Dorinda Johns, ACJC	Carolyn Curtis, Community Volunteer
Gina Winn, Glendale Police Department	Katie Osselaer, Phoenix FAC
Jaquel Moody, AZ Department of Corrections	Rebecca Begay, Mesa Prosecutor's Office
Kennesha Jackson, AZ Attorney General	Jennifer Ringe, Victim Witness
Sheri Doll, DPS	Marc Tetzlaff, HIS Phoenix

- III. **Approval of January Minutes:** Marc Tetzlaff made a Motion to approve the January 19, 2019 Meeting Minutes. Motion seconded by Cari Garrison. Motion passed unanimously.

#### IV. Sojourner Center, Rosa Marmolejo

- a. Sojourner Center Community Outreach Program provides services to those who have been impacted by domestic violence and/or human trafficking to focus on safety.
- b. The Center provides transitional housing for up to two years with a renewal after one year. This is available to both men and women who are victims of domestic violence.
- c. They offer a Workforce Development Program designed to assist victims to get them in school or work within two months.

- d. They offer Emergency shelter open 24 hours/day. Families can stay for up to 120 days
  - Victims are provided with case management, safety planning, legal assistance (divorce, OOP, IAH)
- e. Child Development Center provides early childhood education for children Pre-school to age 5 residing in the shelter or transitional housing.
- f. Donation Center provides basic needs of the families they serve.
- g. Pet Companion Shelter provides shelter, food and veterinarian services
- h. Lay Legal Services assist victims in navigating the legal system for orders of protection, victim compensation, child custody, etc.
- i. The Center provides a variety of services:
  - Case Management
  - Classes/support groups on:
    - Safety Planning
    - Parenting
    - Understanding Trauma
    - Domestic Violence
    - Sex Trafficking
  - Assistance with safety planning
  - Resources and referrals
  - Assistance with goal setting
  - Assistance with housing applications
  - Domestic violence education
  - Address Confidentiality Program
  - Family services
  - Southwest Clinic Naturopathic Medicine

## V. Legislative Priorities

- a. **Arizona Attorney General's Office:** Kennesha Jackson will send information to Amy to be posted on the ACVS website regarding the legislation the Attorney General's Office is currently tracking. Anyone wanting legislation considered by the Attorney General's Office can reach out to Kennesha Jackson ([Kennesha.jackson@azag.gov](mailto:Kennesha.jackson@azag.gov)) or Kirstin Flores ([Kirsten.flores@azag.gov](mailto:Kirsten.flores@azag.gov)).

- VI. **Arizona Coalition to End Sexual and Domestic Violence:** Samantha Hinchey reported that they are monitoring SB 1250 and HB2679. They are also asking for five million dollars to establish advocate positions and Rape Crisis Centers.

## VII. State Agency Coordinating Team (SACT) – Funders' Report:

- a. **VRP:** Kennesha Jackson reported the following:
  - FY 2019/20 Funding Update: Currently reviewing FY20 Performance Reviews (renewal applications). We will notify agencies when reviews are complete and the FY20 Budget Proposal is available in GMAN. If your agency is in the VRP Program and anticipates vacancy savings for FY19, please submit a budget modification request form before June 30, 2019. We encourage agencies to spend all of the VRP monies.

- Distinguished Service Awards (DSA) – Awardees have been selected and will be recognized during the National Crime Victims’ Rights Week event, which is April 10, 2019 at the el Zaribah Shrine Auditorium, in Phoenix.
  - Trainings – Please refer to the Victims’ Rights Training schedule online for a list of dates for spring presentations. The next basic and advanced presentations will be held March 28 – 29 in Phoenix, AZ.
  - Capital Crimes and the Impact on Victims Training will be held April 9, 2019 from 1:00 – 2:30 at the Heritage Branch Library, 350 S. 3<sup>rd</sup> Ave, Yuma, AZ
- b. ACJC:** Dorinda Johns reported that the ACJC Victim Assistance grant solicitation closes Friday, March 22, 2019 at 3:00 p.m. Anyone planning on completing an application needs to have their application submitted prior to the deadline. ACJC recommends giving plenty of time to submit to address any issues you may encounter.
- i. The ACJC Crime Victims Committee meets sometime during the week of May 5 to review information and make funding recommendations. These recommendations will be taken before the full Commission on May 23, 2019 with grant agreements going out the following week. There is a Commission meeting tomorrow and at that meeting the FY20 budgets for the Victim Compensation operational units will be set.
- c. DPS VOCA:** Sheri Doll reported that the VOCA Grant applications will be submitted in early 2020. Currently conducting site visits. VOCA is hiring two Grant Coordinators.

**VIII. Arizona Victim Assistance Academy (AVAA).** Connie Chapman Reported.

- Basic Academy had 47 attendees.
- Neurobiology of Trauma training was held February 28, 2019. There were 165 attendees.
- There will be Leadership Training on June 19. Estimated cost is \$75 - \$80/person.
- The next Basic Academy is scheduled for August. Estimated cost will be \$200 but the price is dependent on ACJC funding.
- Advanced training will be held in November. Estimated cost is \$75 - \$80/person.

**IX. NOVA Conference July 22 – 25**

- Marcy Morales reported the NOVA is seeking volunteers for the conference. The more volunteers we have, the more off-time each volunteer will have to attend a session.
- Volunteer duties include:
  - Workshop monitoring
  - Table set-up/take down
  - Clean-up
  - Attendance at orientation the day before the conference
  - Volunteers must commit and can volunteer for one day or the full conference.

**X. Committee Reports:**

- a. **Executive Board Report.** Amy Bocks reported the following:
- **AZHTC Symposium was held in January**
    - Amy Bocks, Marcy Morales, Kennesha Jackson, Jaquel Moody, and Bob Steward were the ACVS members in attendance.
    - Great event – engaging and learned a great deal relating to efforts to combat, prevent and assist survivors of HT.
    - AZHTC statewide report – ACVS inclusion
    - Discussed HT efforts and resources as a group to see if we can identify gaps and find resources amongst membership for working with survivors.
  - AZSACT meeting
    - Will be seeing SACT as an agenda item to replace the funder's report to go along with the team's rebranding and new SP.
    - Will have SACT members, especially those that are newer to ACVS, come and present about their programs and funding opportunities members may not be aware of in the coming meetings.
  - Will be transferring Vice Chair information to Marcy Morales.
  - If you have any speaker suggestions, please send contact information to Amy Bocks (amy.bocks@azag.gov). Some suggestions offered were Probation, Russell Strand, Always, SACT fund raisers.
  - Thanks to Gina Winn for work on the Treasurer position and new accountancy services.

- b. **Treasurer's Report:** Gina Winn reported the following account balances:
- ACVS, \$21,098.01 (slight balance increase due to reallocating subaccounts with the accountant)
  - AVAA, \$8,869.02 (significant balance decrease due to conference expenses including lodging, speaker fees, printing and training supplies)
  - Relocation, \$1,427.99 (slight balance increase due to reallocating subaccounts with the accountant)
  - We have hired Sechler Morgan as our accountant and tax preparer. The cost is now \$175/month for both services.
  - We are currently using Payroll Advantage for our payroll services. There have been concerns in the past regarding mistakes in payroll. Payroll Advantage charges us \$1,472.69 annually (\$122.72/month) and have confirmed that it will be increasing this year but were not able to give an amount.

Sechler Morgan also offers payroll services through Sure Payroll. It is a \$720/year (\$60/month) with a \$250 one-time startup cost (which includes back entering previous 2019 payroll). Costs for this year would be \$970 and in 2020 the cost would be \$720. All members were in agreement to move payroll services to Sechler Morgan.

- The current ACJC audit is going well. We are waiting on reports.
- Gina will provide members with a Profit/Loss statement at the November meeting.

- c. **Membership Committee:** Marcy Morales reported that NOVA has offered a display table to ACVS.
  - Marcy would like to offer a discount to encourage new membership. Additionally, we would like to offer an incentive to existing members for renewals. Members are asked to send any ideas they may have to Marcy.
  
- d. **Relocation Committee:** Tracy Wilkinson was not present. Discussion ensued regarding the application process. Suggestions provided:
  - Update information on application
    - Make the application a PDF fillable application.
    - Update committee members.
    - Add Gina's contact information to the application
    - Provide step-by-step instructions to eliminate confusion
  - Amy will get with Tracy to look into these improvement suggestions.
  - Reminder that relocation is available through VOCA. If your agency receives many requests, you might want to consider putting relocation into your VOCA budget.
  
- e. **Website Committee:** Marcy Morales is taking over the website updates. Email Marcy (Marcela.Morales@azdcs.gov) with any requested posts or submit via the website.

#### XI. New Business/Open Forum:

- a. April is Sexual Assault Awareness Month
- b. Amy with Empact is hosting a Take Back the Night event on April 5 from 5:00 – 9:00 p.m. Details will be sent to March to be posted on the website.
- c. Kiley with MADD announced that MADD will be hosting a Candlelight Vigil on April 20 from 6:00 – 8:00 p.m. Details will be sent to Marcy for posting on the website.
- d. Samantha with ACESDV announced that the annual Gala Event will be held on May 11 at the Scottsdale McCormick.
- e. Katie Osselaer shared information on the City of Phoenix Let's Talk Teal campaign.

Did you know that April is Sexual Assault Awareness Month? Through the "Let's Talk TEAL" campaign, the City of Phoenix is partnering with the Arizona Coalition to End Sexual and Domestic Violence to raise awareness by collecting donations of items needed at the Phoenix Family Advocacy Center to help victims of sexual assault. Beginning April 1, residents may donate a needed item to several locations throughout the City. A list of drop off locations will soon be available online at <http://paintphoenixpurple.org/>

Additionally, if individuals or service providers are unable to easily access one the designated drop off locations, they are welcome to drop off donations at the Family Advocacy Center front desk. Our address is 2120 N. Central Avenue Suite 250 Phoenix, AZ 85004.

**XII. Next Meeting:** May 15, 2019, at 10:00 a.m. at the Phoenix Family Advocacy Center, 2120 N. Central Avenue, Phoenix, AZ.

**XIII. Adjournment:** The meeting was adjourned at 11:29 a.m.

DRAFT