1. **Call to Order – Amy Bocks**
	1. Meeting was conducted virtually via WebEx and called to order at 10:12 a.m. by Amy Bocks.

**Attendees**

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| Amy Bocks, Attorney General’s Office | Janalyn Whiting |
| Anna Berry-Lopez | Jen Runge, VWS |
| Antony Bidonde, Maricopa County Adult Probation | Katie Johnson |
| Brooke Fulton, NACASA | LSCVA |
| Christina Ashelford, Mohave County Attorney’s Office | Lois Rees, Yavapai County Attorney’s Office |
| Connie Chapman, AVAA | Marcy Morales, DCS |
| Dan Levey, AZ Crime Victims’ Rights Law Group | Mary Witkofski, Maricopa Police Department |
| Danielle Langel, ACASI | Nancy Larsen, Pinal County Attorney’s Office |
| Dina Aguilera, Gilbert City Prosecutor | Natalie Gruner, Phoenix City Prosecutor |
| Dorinda Johns, ACJC | Renee Werner, MCSO |
| Gretchen McClellan-Singh, Department of Corrections | Robert Swinford, AVCV |
| Heather Bohnet, ACJC | Sarah Vonderheide, Maricopa Police Department |
| Holly Hulen, NAU FVI | Stephanie Harris |
| Isela Devora, Mesa City Prosecutor | Tazman McGrath |
| Jacqueline Lopez, Pinal County Attorney’s Office | Three Unidentified Call-in Participants |

1. **Welcome and Introductions**
2. **Welcome to Gretchen McClellan-Singh, Secretary**
	1. Amy Bocks introduced Gretchen, email provided: gmsingh@azadc.gov.
3. **Approval of November Meeting Minutes**
	1. Dan Levey requested correction to spelling of his last name.
	2. Corrected minutes were approved via poll – 12 votes out of 23 attendees at that time.
4. **Mary Witkofski, Community Programs Manager/City of Maricopa**
	1. Victim Services Unit
		1. Court Advocate and Officer Liaison, DV Response Team and DV Advocate, Intern and Volunteer Program
		2. VR education, on scene crisis response, victim compensation referrals, OOP assistance, court accompaniment, transportation, Youth C.H.A.T. youth advocacy (runaways, sex trafficking, etc.)
	2. Family Advocacy Center
		1. MDT, forensic medical exams, forensic interviews, VAWA exams, Bloom 365 peer advocate, ACFAN
	3. Community Programs
		1. You Are Not Alone Program: Maricopa residents 65+ who live alone, weekly phone calls, quarterly home visits
		2. Special Needs Registry: Maricopa residents register special needs, medical or behavioral, alerts officers and advocates of special needs when responding
	4. Question regarding programs to assist victims with restitution payments – Dan Levey shared link to a program in Seattle: <https://www.foxbusiness.com/politics/seattle-king-county-establishes-program-to-pay-victim-restitution-with-taxpayer-money>
	5. Contact Information: mary.witkofski@maricopa-az.gov (520) 720-8888
5. **Vote on 2021-2022 ACVS Fee Structure**
	1. Per Article 3C of ACVS Bylaws vote on membership fee structure for July 1 2021-June 30, 2022. Executive Committee is not putting forth an increase in fees. Remain at $150 for Agency membership and $50 for Individual membership.
	2. No comments or questions posed.
	3. 2021-2022 ACVS Membership Fee Structure approved via poll at $150 for Agency membership and $50 for Individual membership – 15 votes out of 25 attendees at that time.
6. **Legislative Priorities**
	1. Kennesha Jackson, AZ Attorney General’s Office – Not Present (report sent after meeting)
	2. Tanner Swanson, ACESDV – Not Present
7. **Updates from ACESDV, Tanner Swanson**
	1. Not Present
8. **State Agency Coordinating Team (SACT) – Funders Reports**
	1. VRP – Kennesha Jackson, Arizona Attorney General’s Office – Not Present (report sent after meeting)
	2. ACJC –– Heather Bohnet
		1. SACT is meeting in February
		2. Victim Assistance Grant solicitation anticipated to open February 1st. Due to revenue challenges, committee is recommending the same program size for FY22, $200,000 with the same priority of non-VOCA allowable activities and personnel costs. Orientation is scheduled 01/28/2021 at 1:30pm and will be recorded.
		3. ACJC is changing to new grant management system. There will be further information recorded and made available.
		4. Questions regarding the ACJC Victim's Assistance grant, to attend the virtual ACJC Grant Management System overview training or the Victim Assistance Grant Orientation please email: vsadmin@azcjc.gov.
	3. VOCA – Kate Lyon, AZ DPS – Not Present
	4. DES – Laura Guild – Not Present
	5. DHS – Not Present
9. **Arizona Victim Assistance Academy (AVAA) – Connie Chapman**
	1. Basic Academy will be held virtually February 22nd-March 4th, 2021 and limited to 20 participants.
	2. Two-week training schedule will be Monday and Wednesday for 5 hours each day for attendees to complete work on their own. Tuesday and Thursday for 5 hours each of virtual classes. No coursework on Fridays. AVAA will be reaching out to supervisors of those attendees who register to ensure they understand the time commitment of the Academy.
	3. Link to register will be sent via email. Register quickly if interested as the 20 spots are expected to fill up. <https://www.eventbrite.com/e/virtual-basic-victim-assistance-academy-tickets-136458237261>
10. **Committee Reports**
	1. Executive Board Report – Amy Bocks
		1. Annual Arizona Human Trafficking Council Symposium is set for January 28th – ACVS has been invited to attend and will share any work that ACVS members and their agencies are doing in this area. Send information to Amy.
	2. Treasurer’s Report – Isela Devora
		1. Balances as of December 31, 2020:
			1. ACVS: $19,564.87 (decrease due to Admin fees)
			2. AVAA: $13,476.50 (increase due to grant funds)
			3. Relocation: $1,057.30 (increase due to Amazon Smile Donation – one outstanding check for relocation in December 2020)
			4. Total: $33,628.67
		2. Isela updated everything with the AZ Corporation Commission.
		3. Reminder you can connect ACVS to their Amazon Smile account for donations to go to ACVS.
		4. Cell phone and tablet recycle program will help the Relocation fund.
	3. Membership Committee – Marcy Morales
		1. Membership drive information will be sent out shortly.
	4. Relocation Committee – Tracy Wilkinson – Not Present
	5. Website Committee – Marcy Morales
		1. If anyone has events or announcements for website contact Marcy.
11. **New Business/Open Forum**
	1. Dan Levey – Legislative Updates
		1. SB1171 VR Enforcement Fund – ensure funding for training and technical assistance will continue to be available under this grant. <https://apps.azleg.gov/BillStatus/BillOverview/74777?SessionId=123>
		2. Another bill not yet introduced would revise A.R.S. §13-4434 – requiring that all victim information be redacted before records are provided to defendant, defense attorney or defense attorney staff.
		3. Another bill pending is to track data on restitution orders, collection and enforcement statewide.
	2. Dan Levey – POMC National Conference is scheduled July 15-18, 2021 to be held in Scottsdale. Conference planning committee is looking for presenters and workshop ideas – a link will be sent to submit proposals.
	3. Amy Bocks – Iris Verdoza has retired from DPS VOCA and those agencies she was assigned to will get a new Grant Coordinator assigned.
	4. Amy Bocks – Beckie Miller has stepped down as POMC Valley of the Sun Chapter Leader. However, she will remain involved in many Chapter activities.
	5. Amy Bocks – Victims’ Rights Week is April 18-24, 2021, more information will be coming regarding the virtual event.
12. **Next Meeting**
	1. March 17, 20210 at 10:00 a.m. and will be held virtually. The conference room at the Family Advocacy Center has been reserved in the event that in person meetings can begin.
13. **Adjournment –** Meeting was adjourned by Amy Bocks at 11:05 a.m.